



NEWSHAM PRIMARY SCHOOL  
MEETING MINUTES

Meeting Name:	JLT Meeting		
Date of Meeting:	5.2.16	Time:	9.05am
Meeting Purpose:	Attendance Prize.	Meeting Lead:	DG
		Prepared by:	JLT members
Minutes of last meeting agreed as a true record?	Yes		
Matters arising:			

1. Present (name and position)
BH, JB, BM, ER, NB, GL, AMc, MT, DG, LH, OE, KS

2. Meeting notes, decisions and issues
<p>One of the areas that the JLT were concerned about was the wasted milk cartons and it was suggested that we should see if anyone in the school can come up with a better use for them rather than throwing them out. JLT were also informed about how the school now has two large general rubbish bins and were tasked with coming up with ideas to reduce the waste throughout school so that we can reduce it back to one. Mrs Tingey informed us that we can get in touch with the British Heart Foundation and collect clothes to be recycled rather than thrown away. As well as this, Mrs Tingey brought to our attention the Love Northumberland awards which recognises schools and communities who have made an effort to improve recycling in their area; the JLT wanted to put our school forward for this.</p> <p>100% attendance prize ideas:</p> <ul style="list-style-type: none"> <li>- During lunchtime 100% attendance people could get an extra treat type of food (Grace came up with the idea of have a 100% attendance badge to show the lunch staff that they had earned it). It was mentioned about the possibility of lining up first for lunch.</li> <li>- A goody bag / sweets with some kind of attendance medal / certificate inside to be handed out in class.</li> <li>- A note home to parents from Mrs Armstrong.</li> <li>- Ask all of the 100% children what they would like - trim trail time during play time, choose pudding of the week etc.</li> </ul>
Actions from previous meetings

3. Action items			
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		review.
DG to ask if the idea of a competition for the Friend Zone sign will be possible.	DG / CW / PMc	ASAP
DG and JLT to collect information for the Love Northumberland Awards	DG JLT	N/A