



NEWSHAM PRIMARY SCHOOL  
MEETING MINUTES

Meeting Name:	JLT Meeting		
Date of Meeting:	15.1.16	Time:	9.05am
Meeting Purpose:	Recycling update	Meeting Lead:	DG
		Prepared by:	JLT members
Minutes of last meeting agreed as a true record?	Yes		
Matters arising: Owen and Katie were not able to attend due to a trip.			

1. Present (name and position)

BH, JB, BM, ER, NB, GL, AMc, MT, DG, LH

2. Meeting notes, decisions and issues

The JLT were informed that at the end of last half term, Mr Jones got into contact with our website designer to see if it was possible to have a comments section on our page and a gallery to show all of our successes. We then went outside and took a photograph next to the water fountain which was fixed 2 terms ahead of schedule thanks to the JLT bringing it up.

Mrs Johnson is a week away from being ready to be able to update our JLT display in the hall so next week's meeting will be focused on what should be on. JLT to speak with their classmates about what they think should be included on the hall display and how to make it a more useable space.

JLT's initial ideas were:

Pictures of JLT members and saying something about the JLT

Successes

Targets

Comments section on the wall for any ideas

Grace asked about JLT helping nursery and reception with recycling following our successful start to using it this half term. This is a task to be completed by the end of this half term. Maddie and Abbie both came up with the idea of having images to go with the words of the items that are allowed in the recycling bin so that the younger children who might not be able to read yet will also be able to understand what to put into their recycling bins. JLT all liked this idea.

For two days of next week, Mr Gregory and Mrs Watson have organised a Waste Education Officer to visit our school, have a whole school assembly about recycling and then work in classes doing workshops. The JLT were tasked with coming up with questions to ask her as we will have an important role of working alongside her while she is here. The JLT came up with: What material is the best to be recycled? Do you have any recommendations as to how we could improve recycling in our school? What is the process that our recycling goes through? Can we recycle the stickers? Katie and Owen mentioned there was no see through bag on the lower deck. DG to speak with SS

about this tonight.

After a brief discussion it was agreed that the JLT must check that all milk has been drank and put in the correct bin in all of their classes.

AS gave a suggestion to ER about having a Friend Zone, somewhere children can go and sit down if they don't have anyone to play with but want to play with someone. JLT to go and help find a friend or be friends with them. It was decided that we should create a sign to highlight this area and it should be one of our green tables on top yard. Katie suggested there should be a few sentences underneath explaining what it is for any new children to the school. It was mentioned that we could have a whole school design competition by Owen who came up with an initial idea of two hands holding each other to symbolise friendship.

Actions from previous meetings

3. Action items		
Actions:	Assigned to:	Agreed date for completion or review.
JLT to speak with their classmates about what they think should be included on the hall display and how to make it a more useable space.	JLT	22.1.16
DG to speak with CW about the possibility of a friend zone on the yard and a whole school design competition for the sign.	DG	ASAP