



NEWSHAM PRIMARY SCHOOL MEETING MINUTES

Meeting Name:	JLT Meeting		
Date of Meeting:	29.1.16	Time:	9.05am
Meeting Purpose:	JLT display, Friend Zone, Feedback from Mrs Tingey visit, Attendance Prize	Meeting Lead:	DG
		Prepared by:	JLT members
Minutes of last meeting agreed as a true record?	Yes		
Matters arising: Owen and Katie were not able to attend due to a trip.			

1. Present (name and position)

BH, JB, BM, ER, NB, GL, AMc, MT, DG, LH, LJ

2. Meeting notes, decisions and issues

The meeting took place in the staff room this week. Mrs Johnson was in the meeting to write down notes as to what the children would like to see on our JLT display. The children shared their notes and then came up with the following key ideas:

- Somewhere to write notes / a pencil hanging on the display board.
- Children must have finished their lunch and informed a member of staff before writing a suggestion.
- Pictures of children from around the school and their comments on the impact of the JLT
- Somewhere to show our successes so far.
- Photos of JLT members on the board and on classroom doors.
- A whiteboard (which is covered over by a sheet of plastic) for us to constantly update what our current targets are.

Mrs Johnson was very happy with these suggestions and wanted to get started straight away.

The next item of discussion was the Friend Zone which was suggested by AS last week. The overwhelming majority of children throughout school liked the idea of having a competition to design the logo for the friend zone sign. Abbie and Grace said that JLT members should collect the best 2/3 examples and bring them to the JLT meeting to decide a winner. The last few finalists to be sent to Mrs Armstrong to OK our decision. Owen mentioned having the friend zone table being slightly different to the other tables so it is clear where to sit when you feel lonely. It was brought up that KS1 should have an area too (benches near the bin on bottom yard).

Finally, the JLT members shared all of the positive feedback from the classes following Mrs Tingey's visit last week. There are quotes from children to be written up and used as part of a whole school recycling display which were incredibly positive. All JLT members felt that the children in their classes really got behind the idea of recycling and wanting to make a difference to

their school, their community and their home environments.

Finally DG brought up the next meeting's focus agenda. Mr Jones wants the JLT to think about a reward for the children who have 96% attendance or more for the end of this half term. It was very clearly explained that the children who don't get this reward mustn't feel like they are being punished by not taking part. This is to be discussed in class ready for next week's meeting.

Actions from previous meetings

3. Action items

Actions:	Assigned to:	Agreed date for completion or review.
DG to ask if the idea of a competition for the Friend Zone sign will be possible.	DG / CW / PMc	5.2.16
JLT to ask their classmates about potential prizes / rewards for children with 96% attendance or more.	JLT members	5.2.16