



NEWSHAM PRIMARY SCHOOL  
MEETING MINUTES

Meeting Name:	JLT Meeting		
Date of Meeting:	29.4.16	Time:	9.05am
Meeting Purpose:	Litter Pick, New Park Plans	Meeting Lead:	DG
		Prepared by:	JLT members
Minutes of last meeting agreed as a true record?	Yes		
Matters arising:			

1. Present (name and position)

BH, JB, BM, ER, NB, AMc, MT, DG, LH, OE, KS

2. Meeting notes, decisions and issues

This week's meeting began with an explanation of the plans for our litter pick in the community as part of the Love Northumberland, Hate Litter campaign. Mrs Tingey came in to visit Mr Gregory yesterday and we talked about a final location and a date for us to take part. The residency association recently complained about a field near to school and the edge of the railway lines which are heavily covered with litter. They have asked Northumberland County Council to do something about and we thought it would be a good idea for us to help. We will be given brand new litter picking grabbers, hi-vis jackets and different types of bin bags to use. Mr Gregory needs to sort out an Evolve risk assessment with Mrs Watson and also draft a letter for parents to make sure it is ok for their photograph to be used in the paper and on the NCC website. The plans following on from our litter pick is for the JLT to hold an assembly with Mrs Tingey about the importance of recycling and then make it a part of our school ethos. JLT members will become mentors to other members of the school and show them how to pick up litter safely on the school grounds.

The next part of the meeting focused on the new plans for a playground directly opposite the school grounds. The JLT looked over the plans and design of the park and discussed what they liked about it and any areas for improvement. They independently wrote their notes which will be handed to Mr Jones as a part of the community consultation. The JLT came up with good links between our school's nautical theme and some of the play equipment but they were keen to ensure there would be litter bins and recycling facilities. We hope that the JLT will be informed of any developments with the park before the end of term.

Actions from previous meetings

N/A

3. Action items

Actions:	Assigned to:	Agreed date for completion or review.
DG to speak to CW about letter and Evolve for litter pick	DG	29.4.16
DG to give Mr Jones JLT notes on the park development	DG	29.4.16